

August 13, 2025

Community Action of Ventura County

Board of Director's Agenda

Regula Board Meeting
August 13, 2025
5:30 P.M.
Community Action of Ventura
County, Inc.

***In Person:* 621 Richmond Ave,**
Oxnard, California 93030

www.ca-vc.org

Hybrid Zoom Link:

[https://us02web.zoom.us/j/82232277102](https://us02web.zoom.us/j/82232277102?pwd=m1YkC8uLVXDAg5LqMtvHVsZZsZoG58.1)
[?pwd=m1YkC8uLVXDAg5LqMtvHVsZZs](https://us02web.zoom.us/j/82232277102?pwd=m1YkC8uLVXDAg5LqMtvHVsZZsZoG58.1)
[ZoG58.1](https://us02web.zoom.us/j/82232277102?pwd=m1YkC8uLVXDAg5LqMtvHVsZZsZoG58.1)



Meeting ID: 822 3227 7102

Passcode: 726636

Chairperson: **Anson Mar**; Vice-Chair: **Christina Villaseñor**; Secretary/Treasurer: **Raquel Torres**; Executive Committee Directors at-large: **Dr. Ramon Flores**, and **Dr. Vincent Stewart**; Other Directors; **Magda Weydt**, **Dr. Betsy Connolly**, **Lorena Güereca**, **Jayn Walter**, **Gabe Teran**, **Robert Perez**, **Felipe Flores**, and **James Forsythe**. Staff: Executive Director, **Susana Lopez-Garcia**; Controller, **Fe DeLeon**, Community Services Manager, **Claudia Lozano**, HEAP Manager, **Maria Ramirez**, Energy Services Manager, **Fanni Azueta**, Human Resource Generalist **Yvonne Mejia**, Secretary, **Patricia Hernandez**

(NOTE: IF AFTER THE BOARD MEETING IS CALLED TO ORDER, THERE IS AN ABSENCE OF A QUORUM OF THE BOARD OF DIRECTORS, THE MEETING MAY BE ADJOURNED AND THE EXECUTIVE COMMITTEE SHALL BE CONVENED.)

- 1. CALL TO ORDER / READING OF THE CAVC PROMISE, MISSION, & VALUES.**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

ABSENTEE POLICY: The Bylaws Section IV (Structure), F. (Absenteeism) reads, "Six absences within the previous past 12 months from the regular meetings shall constitute grounds for immediate removal from the Board by a 2/3rd vote of the actual Board." The Bylaws Section XII (Redress Procedures), A (Procedure for Removal of Board Member) must be followed if removal is to be considered.

- 4. REVIEW/ RE-ORDERING OF THE AGENDA: 1 minute.**
- 5. SEATING AND RESIGNATIONS: 2 minutes**

None.

August 13, 2025

6. PUBLIC COMMUNICATIONS: 5 minutes

At this time the Community is invited to speak to Community Action of Ventura County on subjects not on the agenda. Please limit your presentation to five minutes. *Este tiempo esta designado para cualquier persona que esté presente y que desee hacer una presentación ante la Acción Comunitaria del Condado de Ventura. Haga el favor de limitar su presentación a cinco minuto*

**7. PRESENTATIONS, TRAININGS, PROCLAMATIONS AND
COMMENDATIONS: 5mins**

8. EXECUTIVE DIRECTOR'S REPORTS: 30 minutes

- A. Executive Director's Report
- B. Program Reports for July 2025
- C. Financial Report July 2025

9. CONSENT CALENDAR: 5 minutes

All matters listed on the Consent Calendar are expected to be non-controversial and will be enacted by one motion. There will be no separate discussion of these items. If discussion is required, that item will be removed from the Consent Calendar. Items removed from the Consent Calendar will be discussed after the balance of the Consent Calendar has been approved and before the beginning of the Business Items. The Consent Calendar will be voted on and approved by a **Roll Call** vote.

A. Consider acceptance of the minutes of the Regular Board Meeting of 07/09/2025

B. Consider acceptance of the minutes of the Fund Development Committee of 06/03/2025

10. BUSINESS ITEMS: 55 minutes

A. CSD Requirements / CSBG Administration – Organizational Standards of the month:

Organizational Standard 1.3 The organization has a systematic approach for collecting, analyzing, and reporting customer satisfaction data to the governing board.

Board Liaison : *Chairperson*, Anson Mar
Staff Liaison: *Executive Director*, Susana Lopez- Garcia

RECOMMENDATION: Board receives report on 2024 Customer Satisfaction Survey data.

August 13, 2025

Time allotted: 5 minutes

B. CSD Requirements / CSBG Administration – Organizational Standards of the month:

Organizational Standard 4.4 The governing board receives an annual update on the success of specific strategies included in the Community Action plan.

Board Liaison : *Chairperson, Anson Mar*

Staff Liaison: *Executive Director, Susana Lopez-Garcia*

RECOMMENDATION: The full board receives an update on the Community Action Plan 2025-2026

Time allotted: 5 minutes

C. 2024 Annual Report (National Performance Indicators-NPIs)

Board Liaison : *Chairperson, Anson Mar*

Staff Liaison: *Executive Director, Susana Lopez-Garcia*

RECOMMENDATION: The board receives the final 2024 Annual Report (NPIs) submitted to CSD.

Time allotted: 5 minutes

D. 2025-2026 Standing Committee:

Board Liaison: *Chairperson, Anson Mar*

Staff Liaison : *Executive Director, Susana Lopez-Garcia*

RECOMMENDATION: Chair Mar takes nominations for membership of the standing committee.

Time allotted: 5 minutes

E. 2025-2026 Regular Board Meeting Schedule:

Board Liaison: *Chair, Anson Mar*

Staff Liaison: *Executive Director, Susana Lopez-Garcia*

RECOMMENDATION: The full board to decide to keep or change the Regular Board Meeting schedule date and time.

Time allotted: 10 minutes

11. CORRESPONDENCE, ROSTERS, INFORMATION ITEMS AND FUTURE AGENDA ITEMS:

- A) Updated Staff Phone List
- B) Acronyms List
- C) Board Giving Pledge Form
- D) Board Member Emergency Contact Form

12. BOARD MEMBERS REPORTS AND ANNOUNCEMENTS:

09-10-2025 Next Board Meeting. Items Board Members wish to have considered for a future agenda may be suggested under this item and, if agreed to, the item(s) will be placed on the appropriate upcoming agenda(s). Other comments and announcements by Board members may also be made at this time.

CAVC Standing Committees:

- (A) **Executive Committee**: Chair, Anson Mar; Vice-Chair, Christina Villaseñor; Secretary/Treasurer, Raquel Torres; Directors, Dr. Vincent Stewart, Dr. Ramon Flores. Staff: Executive Director, Susana Lopez-Garcia, Next EC meeting TBD
- (B) **Fund Development Committee**: Committee Chair, Gabe Teran, Board Chair, Anson Mar, Directors Magda Weydt, Lorena Güereca, Felipe Flores, Next meeting 09-02-25. (1st Tuesdays of every month 12:00 p.m. – 1:00 p.m.)
- (C) **Finance Committee**: Secretary/Treasurer Raquel Torres; Board Chair Anson Mar, Directors, Dr. Betsy Connolly, Dr. Ramon Flores, and Dr. Vincent Stewart. Staff: Executive Director, Susana Lopez-Garcia. Next FC meeting TBD
- (D) **Board Development Committee**: Board Chair, Anson Mar, Director Dr. Vincent Stewart, Director Dr. Ramon Flores, and Director Christina Villaseñor. Next meeting TBD

16. ADJOURNMENT

** California Corporate Code 5512 (c) regarding quorum states "...the members of a duly called or held meeting at which a quorum is present may continue to transact business until adjournment notwithstanding the withdrawal of enough members to leave less than a quorum, if any action taken (other than adjournment) is approved by at least a majority of the members required to constitute a quorum." (Therefore, if a quorum of a Board of Directors with 15 members is 8 members, and meeting is held with this quorum present, and some members subsequently leave the meeting, a decision can be made by a majority vote of 5 members, where all 5 vote in the same way).*

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