

July 09, 2025

Community Action of Ventura County

Board of Director's Agenda

Regular Board Meeting
July 09, 2025
5:30 P.M.
Community Action of Ventura
County, Inc.

***In Person:* 621 Richmond Ave,**
Oxnard, California 93030

www.ca-vc.org

Hybrid Zoom Link:

[https://us02web.zoom.us/j/87319620276](https://us02web.zoom.us/j/87319620276?pwd=LO82uliL2UMfXcqgC0GKxx9bfM5N6r.1)
[?pwd=LO82uliL2UMfXcqgC0GKxx9bfM](https://us02web.zoom.us/j/87319620276?pwd=LO82uliL2UMfXcqgC0GKxx9bfM5N6r.1)
[5N6r.1](https://us02web.zoom.us/j/87319620276?pwd=LO82uliL2UMfXcqgC0GKxx9bfM5N6r.1)

Meeting ID: 873 1962 0276

Passcode: 487894

Chairperson: **Anson Mar**; Vice-Chair:
Christina Villaseñor; Secretary/Treasurer:
Raquel Torres; Executive Committee
Directors at-large: **Dr. Ramon Flores**, and
Dr. Vincent Stewart; Other Directors;
Magda Weydt, Dr. Betsy Connolly, Lorena
Güereca, Jayn Walter, Gabe Teran, Robert
Perez, Felipe Flores, and James Forsythe.
Staff: Executive Director, **Susana Lopez-**
Garcia; Controller, **Fe DeLeon**, Community
Services Manager, **Claudia Lozano**, HEAP
Manager, **Maria Ramirez**, Energy Services
Manager, **Fanni Azueta**, Human Resource
Generalist **Yvonne Mejia**, Secretary, **Patricia**
Hernandez

(NOTE: IF AFTER THE BOARD MEETING IS CALLED TO ORDER, THERE IS AN ABSENCE OF A QUORUM OF THE BOARD OF DIRECTORS, THE MEETING MAY BE ADJOURNED AND THE EXECUTIVE COMMITTEE SHALL BE CONVENED.)

- 1. CALL TO ORDER / READING OF THE CAVC PROMISE, MISSION, & VALUES.**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

ABSENTEE POLICY: The Bylaws Section IV (Structure), F. (Absenteeism) reads, "Six absences within the previous past 12 months from the regular meetings shall constitute grounds for immediate removal from the Board by a 2/3rd vote of the actual Board." The Bylaws Section XII (Redress Procedures), A (Procedure for Removal of Board Member) must be followed if removal is to be considered.

- 4. REVIEW/ RE-ORDERING OF THE AGENDA: 1 minute.**
- 5. SEATING AND RESIGNATIONS: 2 minutes**

None.

- 6. PUBLIC COMMUNICATIONS: 5 minutes**

At this time the Community is invited to speak to Community Action of Ventura County on subjects not on the agenda. Please limit your presentation to five minutes. *Este tiempo esta designado para cualquier persona que esté presente y*

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que desee hacer una presentación ante la Acción Comunitaria del Condado de Ventura. Haga el favor de limitar su presentación a cinco minutos

**7. PRESENTATIONS, TRAININGS, PROCLAMATIONS AND
COMMENDATIONS: 5mins**

8. Chair Report: 5 minutes

A. Chairperson, Anson Mar-E.D. Performance was delivered, agreed to 2025 goals.

9. EXECUTIVE DIRECTOR'S REPORTS: 30 minutes

- A. Executive Director's Report
- B. Program Reports for June 2025
- C. Financial Report June 2025

10. CONSENT CALENDAR: 5 minutes

All matters listed on the Consent Calendar are expected to be non-controversial and will be enacted by one motion. There will be no separate discussion of these items. If discussion is required, that item will be removed from the Consent Calendar. Items removed from the Consent Calendar will be discussed after the balance of the Consent Calendar has been approved and before the beginning of the Business Items. The Consent Calendar will be voted on and approved by a **Roll Call** vote.

- A. Consider acceptance of the minutes of the Special Board Meeting of 06/18/2025
- B. Consider acceptance of the minutes of the Fund Development Committee of 07/01/2025
- C. Consider acceptance of the minutes of the Finance Committee of 07/02/2025

11. BUSINESS ITEMS: 55 minutes

A. 2025-2026 Officers of the Board Nominations:

Board Liaison: Chair, Anson Mar
Staff Liaison: *Executive Director*, Susana Lopez-Garcia

RECOMMENDATION: The full board will vote to select the 2025-2026 slate officers as it stands: Chair- Anson Mar, Vice Chair- Christina Villaseñor, Secretary/Treasurer- Raquel Torres

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Bylaws: Officers of the Board consist of the Chairperson (chairs the Board and the Executive Committee), the Vice-Chairperson and the Secretary/Treasurer and other such officers as the Board may designate by resolution.

Time allotted: *5 minutes.*

B. 2025-2026 Standing Committees:

Board Liaison: Chair, Anson Mar

Staff Liaison: Executive Director, Susana Lopez-Garcia

RECOMMENDATION: Chair Mar takes nominations for membership of the standing committees.

Time allotted: *10 minutes.*

C. 2025-2026 Regular Board Meeting Schedule:

Board Liaison: Chair, Anson Mar

Staff Liaison: Executive Director, Susana Lopez-Garcia

RECOMMENDATION: The full board to decide to keep or change the Regular board meeting schedule date and time.

Time allotted: *10 minutes.*

D. 2025 Annual Agency Budget

Board Liaison : *Chairperson*, Anson Mar

Staff Liaison: *Executive Director*, Susana Lopez-Garcia

RECOMMENDATION: The board reviews agency's revised budget with Year-to-Date numbers. Approves moving up to \$60,000 from reserve funds to cover budget.

Time allotted: *15 minutes*

E. CAVC Fall Event:

Board Liaison : *Chairperson*, Anson Mar

Staff Liaison: *Executive Director*, Susana Lopez-Garcia

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RECOMMENDATION: The board receives update from Fund Development Committee for CAVC Fall Event.

Time allotted: 5 minutes

12. CORRESPONDENCE, ROSTERS, INFORMATION ITEMS AND FUTURE AGENDA ITEMS:

- A) Updated Staff Phone List
- B) Acronyms List
- C) Board Giving Pledge Form
- D) Board Member Emergency Contact Form

13. BOARD MEMBERS REPORTS AND ANNOUNCEMENTS:

08-13-2025 Next Board Meeting. Items Board Members wish to have considered for a future agenda may be suggested under this item and, if agreed to, the item(s) will be placed on the appropriate upcoming agenda(s). Other comments and announcements by Board members may also be made at this time.

CAVC Standing Committees:

- (A) **Executive Committee:** Chair, Anson Mar; Vice-Chair, Christina Villaseñor; Secretary/Treasurer, Raquel Torres; Directors, Dr. Vincent Stewart, Dr. Ramon Flores. Staff: Executive Director, Susana Lopez-Garcia, Next EC meeting TBD
- (B) **Fund Development Committee:** Committee Chair, Gabe Teran, Board Chair, Anson Mar, Directors Magda Weydt, Lorena Güereca, Felipe Flores, Next meeting 05-06-25. (1st Tuesdays of every month 12:00 p.m. – 1:00 p.m.)
- (C) **Finance Committee:** Secretary/Treasurer Raquel Torres; Board Chair Anson Mar, Directors, Dr. Betsy Connolly, Dr. Ramon Flores, and Dr. Vincent Stewart. Staff: Executive Director, Susana Lopez-Garcia. Next FC meeting TBD
- (D) **Board Development Committee:** Board Chair, Anson Mar, Director Dr. Vincent Stewart, Director Dr. Ramon Flores, and Director Christina Villaseñor. Next meeting TBD

16. ADJOURNMENT

** California Corporate Code 5512 (c) regarding quorum states "...the members of a duly called or held meeting at which a quorum is present may continue to transact business until adjournment notwithstanding the withdrawal of enough members to leave less than a quorum, if any action taken (other than adjournment) is approved by at least a majority of the members required to constitute a quorum." (Therefore, if a quorum of a Board of Directors with 15 members is 8 members, and meeting is held with*

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this quorum present, and some members subsequently leave the meeting, a decision can be made by a majority vote of 5 members, where all 5 vote in the same way).

In compliance with the Americans with Disabilities Act, if you need special assistance to review an agenda or participate in this meeting, including auxiliary aids or services, please contact the Administrative Assistant at (805) 436-4019. Upon request, the agenda can be made available in appropriate alternative formats to persons with a disability. Any request for disability-related modification or accommodation should be made at least 48 hours prior to the scheduled meeting to assist the CAVC staff in assuring reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104; ADA Title II)